

CITY OF AMES
304 MARTIN DR. – AMES, TEXAS
SPECIAL CITY COUNCIL MEETING MINUTES
September 18, 2025
6:00 PM

The City Council for the City of Ames, Texas held a meeting at the Ames City Hall at 6:30 pm. Mayor Domain called the meeting to order at this time. Mayor Domain conducted the roll call the members of the City Council who were present were: Councilman Michael Trahan, Councilwoman Elizabeth "Liz" Hardy, Councilman Eddie White, Councilman Alfred Freeman Jr., and Councilwoman Tiffany Burgos were present. The prayer was led by Councilman Eddie White, and the Pledge of Allegiance was recited.

SPECIAL AGENDA ITEMS:

1. DISCUSS, CONSIDER AND TAKE ACTION TO ADOPT THE RESOLUTION REGARDING THE CIVIL RIGHTS POLICIES FOR THE GLO COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY REALLOCATION PROGRAM (CDBG-DRRP) PROGRAM, CONTRACT # 25-143-001-F192 & CONTRACT # 25-143-002-F338.

Councilman Trahan asked if this is a policy that we did not have in place. Mayor Domain explained that this is a policy that we must have in place to be in compliance with the grant. There was no further discussion. Mayor Domain asked for a motion. A motion was made. All were in favor. Passed unanimously.

Motion made by: Councilwoman Tiffany Burgos

Seconded by: Councilman Eddie White

All in favor: 5 (M. Trahan, E. Hardy, E. White, A. Freeman, Jr., and T. Burgos)

Opposed: 0

Abstained: 0

2. DISCUSS, CONSIDER AND TAKE ACTION TO APPROVE THE RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL AND FINANCIAL DOCUMENTS PERTAINING TO THE GLO COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY REALLOCATION PROGRAM (CDBG-DRRP) PROGRAM, CONTRACT # 25-143-001-F192 & CONTRACT # 25-143-002-F338.

Justin Meyer with Traylor and Associates explained that this resolution is to authorize signatories for any contractual document between the city and the General Land Office or between the city and any contractors. There is a required minimum of 2 authorized signatories; however, Traylor and Associates recommend 3 signatories just in case anyone is out sick or on vacation at the time a signature is needed. Justin explained that the resolution referenced the position of the signatories instead of the name in case someone leaves or is reassigned, doing so prevents another resolution being drafted and approved. There was no further discussion. Mayor Domain asked for a motion. A motion was made. All were in favor. Passed unanimously.

Motion made by: Councilman Michael Trahan

Seconded by: Councilwoman Tiffany Burgos

All in favor: 5 (M. Trahan, E. Hardy, E. White, A. Freeman, Jr., and T. Burgos)

Opposed: 0

Abstained: 0

3. PROCLAMATION DECLARING SEPTEMBER 2025 AS THE CITY OF AMES – FAIR HOUSING MONTH; MAYOR TO SIGN PROCLAMATION

Justin Meyer with Traylor and Associates explained that anytime a city or sub-recipient agency receives funding from the CBDG we have to do one of the fair housing activities. One of the activities you can do is a fair housing proclamation and it is one of the easier ones. So that's the activity we opted to do to meet the guidelines. There was no further discussion. Mayor Domain asked for a motion. A motion was made. All were in favor. Passed unanimously.

Motion made by: Councilwoman Tiffany Burgos

Seconded by: Councilman Eddie White

All in favor: 5 (M. Trahan, E. Hardy, E. White, A. Freeman, Jr., and T. Burgos)

Opposed: 0

Abstained: 0

4. EXECUTIVE SESSION: The council went into a closed executive session to consult with the city attorney. The executive session began at 6:44 PM. Executive session ended at 7:12 PM

5. CONSIDER, AND IF APPROPRIATE, APPROVE A PROMOTION FOR CITY MAINTENANCE EMPLOYEE MIKE GLENN JR FROM MAINTENANCE TECH TO MAINTENANCE LEADMAN.

There was no discussion. Mayor Domain asked for a motion. A motion was made. All were in favor. Passed unanimously.

Motion made by: Councilman Alfred Freeman

Seconded by: Councilman Eddie White

All in favor: 5 (M. Trahan, E. Hardy, E. White, A. Freeman, Jr., and T. Burgos)

Opposed: 0

Abstained: 0

Prior to the adjournment of the meeting, Contractor Erwin Semein stood up to ask the council members to waive the work order requirement so that he can perform routine maintenance on the lift stations. Councilman Trahan asked for clarification as to what Mr. Semien was talking about. Mr. Semien stated that for him to do any work within the city that he had to have a work order. He states that this prevents him from checking the lift stations which can result in problems with operation of the pumps. Councilwoman Burgos asked how often he would perform the maintenance before. Mr. Semien stated that he would check the lift stations daily. Mayor Domain asked if Mr. Semien was stating that Mike was not checking the lift stations. Mr. Semien stated that he did not say that, but he asked if he had the skill and knowledge to do so. Mayor Domain explained that it is her understanding that the employees were supposed to be learning what to do from Mr. Semien, because he was sending them out there before to check the lift stations without any issues. Councilwoman Hardy explained the reason for the workorder is so that the council could have a better understanding of what they are paying you for each day. Councilman Trahan asked if there was a way the workorders could be handled. As of now Mayor Domain explained that the work orders will be in the box the day before. She also asked if he would submit the work orders with his invoices. Mayor Domain also stated that she would make sure she explains to the maintenance technicians that all pumps should be on automatic before they walk away. Councilwoman Burgos asked he the technicians could get some type of training. Mayor Domain stated that she has training setup that will show them how to check the lift stations properly. At this time there was no further discussion.

6. ADJOURNMENT:

Mayor Domain asked for a motion to adjourn the meeting at 7:27 PM.

Motion made by: Councilman Michael Trahan

Seconded by: Councilman Alfred Freeman Jr.

All in favor: 5 (M. Trahan, E. Hardy, E. White, A. Freeman, Jr., and T. Burgos)

Opposed: 0

Abstained: 0



Barbara Domain
Mayor



Wellona Godfrey
City Secretary

CITY COUNCIL REGULAR MEETING
SIGN IN SHEET
Thursday, September 18, 2025

[illegible]